

Advisory Committees **of the Board of the EHS**

RULES

1. Relation to the Executive Board:

- There is no right to vote
- They cannot attend the Executive Board unless they have been invited
- The Advisory Committees do not have the right to take decisions. The Executive Board will take decision. The Advisory Committees just make proposals to the Board

2. Selection criteria and period:

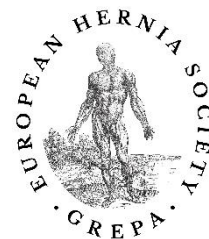
- Application open to all EHS members
- They have to be appointed by the Executive Board
- Selection criteria will follow the expertise on the field, applicant letter and his CV. Geographical criteria will be also follow to select the members of each Committee
- The period will be for a period of 3 years. Members of the Committees can apply for a second period of 3 years, but the decision will be taken by the Board
 - o It would be good to overlap, for that reason the members of the Advisory Board could apply for a second period of three years, but for this first time one member of the Committee of three members and two members of the Committees with four members cannot renew for a second period. The Board will take this decision on the members who cannot renew

3. Advisory Committees and annual congress:

- They will be invited to the EHS congresses. In case they are not speaker of the congress, the president of the congress will be asked to offer a registration free (travel and accommodation would be at their own expenses)
- The Joint Congress of the EHS/AHS when this one takes place out of Europe do not follow the previous rules

4. Meetings:

- The system of teleconference will be at disposal of the different Committees
- Each Committee could ask for a face to face meeting among the group for this year to start working



- Meeting of the Advisory Committees should be during the annual congress, but in case they need to have a meeting during the year, the secretary of the Committee has to make the proposal to the Executive Board and the Board has to approve it. Those meeting should be an airport meeting in a city equal distance from all Committee members or in a city in which a meeting room is available (example a headquarter of a company that can offer a meeting room), in order to avoid the expenses of a hotel

5. Minutes of the Meetings:

- Every Advisory Committee has to write Minutes of the meetings and send it to the Executive Board

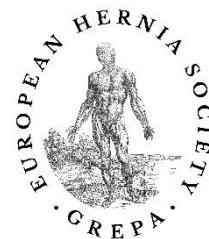
ROLE OF EACH COMMITTEE:

1. Scientific Advisory Committee:

- Grants Research
 - o Set and publish the template, select the winner and follow-up of the grant
- Grants for fellows
 - o Set and publish the template, select the winner and follow-up
- Research and studies
 - o Promoted studies proposed from the Board of the EHS or from different groups but supported by the EHS
 - o Set the template, control and accept
- Rules of an experimental chapter
- Organize the consensus meeting and guidelines together with the support of the Committee of Quality

2. Advisory Board for Quality:

- Accreditation of the Hernia centre, setting the rules to become a hernia centres
- Create a Manual of the Hernia diseases
- Control of Registers
- Support and analyse the reimbursement systems in the different countries
- Guidelines and consensus together with the scientific Committee



3. Advisory Board for Education

- Write the templates for courses auspices by the EHS
 - o Set the template, control and accept
 - o Courses supported by the EHS will pay to use the logo in the program
 - o Courses will be advertised on the web of the EHS
 - o The logo can be used for only one course, if new of similar course is organized a new application must be done
- Create the own EHS hernia school
 - o Negotiate on financial and other support from different companies

4. Advisory Board for Congresses

- Create the common rules to be followed by congresses
- Template for congresses
- System to announce our congress in different web
- Control de quality of the congress
 - o Rule 30% of the congress program
 - Level 1A paper
 - Face to face on relevant problems
 - Lecture
 - o Control the 30% common to all congresses
- Organize the Board meeting and the General Assembly of each congresses
- Make the template of how to apply for the congress, the rules, and the content

5. Advisory Board for the Web

- Send a newsletter every two month (3-4 per year - to be defined)
 - o News, courses, National chapters (2 per newsletter) – state of the art of hernia surgery in their country/history of the chapter
- Update the Web
 - o Activities of the society
 - o Update register, studies of the EHS
 - o Grants follow-up
 - o Fellowship follow-up
 - o New centres accredited
- Video-library and update of science
- App
- New technologies – Facebook, LinkedIn
- Publish and receive applications for grants, fellowships, accreditation centres